



Tax code declaration

Employer

Do not send this form to Inland Revenue. You must keep this completed IR 330 with your business records for seven years following the last wage payment you make to the employee.

1 Your details

First name/s (in full)

Family name

IRD number

If your IRD number has an 8 digit number start in the second box. 8 digit numbers 1 2 3 4 5 6 7 8

If you don't know your IRD number or you don't have an IRD number, call us on 0800 227 774.

2 Your tax code

You must complete a separate IR 330 form for each source of income

Choose only ONE tax code Refer to the flowcharts on page 2 and then enter a tax code in this circle.

Tax code

If you're a **casual agricultural worker, shearer, shearing shedhand, election day worker**, have a **special tax code** or are receiving **withholding payments**, refer to "Other tax code options" at the top of page 3, choose your tax code and enter it in the tax code circle.

If your tax code is "WT" write your withholding payment activity from page 4 here.

3 Your entitlement to work

I am entitled under the Immigration Act 1987 to do the work this tax code declaration relates to because: (Tick the box that applies to you)

- I am a New Zealand or Australian citizen
- I hold a New Zealand residence permit
- Other entitlement – please specify
- I hold a work permit with conditions permitting this employment
- I hold a visitor or student permit with conditions permitting this employment

If either you or your employer need more information or have any questions about work entitlement, contact the New Zealand Immigration Service on 0508 558 855 or visit their website at www.immigration.govt.nz

4 Declaration

Signature

Day	Month	Year							

Please give this completed form to your employer. If you don't complete Questions 1, 2 and 4, your employer must deduct tax from your pay at the no-declaration rate of 45 cents (plus earners' levy) in the dollar. For the no-declaration rate on withholding payments see the table on page 4.

Your answer to Question 3 may provide a defence for your employer if you're not entitled to undertake this employment and your employer is charged with an offence under the Immigration Act 1987.

Privacy Act 1993

Meeting your tax obligations involves giving accurate information to Inland Revenue. We ask you for information so we can assess your liabilities and entitlements under the Acts we administer. You must, by law, give us this information. Penalties may apply if you do not. We may exchange information about you with the Ministry of Social Development, Ministry of Justice, Department of Labour, Ministry of Education, Accident Compensation Corporation or their contracted agencies. Information may be provided to overseas countries with which New Zealand has an information supply agreement. Inland Revenue also has an agreement to supply information to Statistics New Zealand for statistical purposes only. You may ask to see the personal information we hold about you by calling us on 0800 377 774. Unless we have a lawful reason for withholding the information, we will show it to you and correct any errors.